

**PORT & HARBORS ADVISORY BOARD**  
**MEETING MINUTES**  
**DATE: November 12, 2024**

**CALL TO ORDER:**

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at City Council Chambers, in Ketchikan, Alaska.

**ROLL CALL:**

**MEMBERS PRESENT:**

<input checked="" type="checkbox"/>	Mr. Mark Flora	(Chairman/Council member)
<input type="checkbox"/>	Mr. Russell Cockrum	(Vice-Chairman)
<input checked="" type="checkbox"/>	Mr. Eric Lunde	
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	
<input checked="" type="checkbox"/>	Mr. Jay Rhodes	
<input checked="" type="checkbox"/>	Mr. Lee Bethel	
<input type="checkbox"/>	Mr. Eric Youngblood	
<input checked="" type="checkbox"/>	Mr. Tom Carruth	
<input checked="" type="checkbox"/>	Ms. Linda Faber	

**MEMBERS ABSENT:**

**Excused**

<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Russell Cockrum	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Steve Wilsie	<input type="checkbox"/>
<input type="checkbox"/>	Mr. James Rhodes	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Lee Bethel	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Eric Youngblood	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Tom Carruth	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Linda Faber	<input type="checkbox"/>

**Harbor Staff Present:**

<input checked="" type="checkbox"/>	Mr. James Wilson
<input checked="" type="checkbox"/>	Mr. Craig Bisson
<input checked="" type="checkbox"/>	Ms. May Caguiat

**CHANGES TO AGENDA:**

None

**MINUTES:** **MOTION** was made by Board Member James Rhodes to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from October 8, 2024. **MOTION SECONDED** by Board Member Steve Wilsie. **MOTION PASSED UNANIMOUSLY.**

**COMMUNICATIONS:**

Board Member Youngblood Request Letter  
Copy of Citizen Complaint Email  
Cruise Passenger Cost Study  
Directors Report

**PERSONS TO BE HEARD:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**Introduction of New Board Members**

Ms. Lind Faber and Mr. Tom Carruth was introduced by Chairman Flora as the new member of the Port & Harbors Advisory Board.

**Board Member Youngblood Extended Absence Request**

**MOTION** was made by Board Member James Rhodes to approve Board Member Youngblood's request for an extended absence. **MOTION SECONDED** by Board Member Steve Wilsie. **MOTION PASSED UNANIMOUSLY.**

**Citizen Complaint Email**

Discussion was made regarding an email from a concerned citizen about an unauthorized use of Harbors power by a van parked in Thomas Basin and people possibly breaking into boats. Acting Harbors Director James Wilson conveyed that breakers have been shut off and locked. Grid user will need to contact the Harbormasters office if they need to use the grid. Wilson also mentioned the van that was referenced in the email was not in the parking lot when he last checked the location.

**Review Cruise Passenger Cost Study**

Chairman Flora gave a brief overview of Cruise Passenger Cost Study. He expressed that cruise ship operations or cruise ship visitations to our community creates financial impacts beyond the Port. It affects virtually every department within the City of Ketchikan. Chairman Flora pointed out that the City of Ketchikan are expending money in support of the cruise ship industry out of the City's general fund which should not be allowed due to the fact that the Port is an enterprise fund and that Enterprise fund should be use to sustain the Port.

**MOTION** was made by Board Member James Rhodes to request actual cost that the City of Ketchikan is paying out of the general fund and come up with mechanism to

recover those funds. **MOTION SECONDED** by Board Member Linda Faber. **MOTION PASSED UNANIMOUSLY.**

Voting yes: Chairman Flora, Mr. Rhodes, Mr. Lunde, Mr. Wilsie, Mr. Carruth, Mr. Bethel and Ms. Faber. Vice Chairman Russell Cockrum and Board member Youngblood was not present.

**DIRECTOR'S REPORT:**

Acting Harbor Director James Wilson and Acting Port Director Craig Bisson reviewed the Director's Report.

**FUTURE AGENDA ITEMS:**

2025 Cruise Ship Berthing Calendar  
PND Cost Estimates for Port Repair

**BOARD MEMBER COMMENT**

Mr. Tom Carruth No comments.

Mr. Eric Lunde Welcome new board members. Thank you May.

Mr. Lee Bethel Thank you and nice to see new faces.

Ms. Linda Faber Thank you and I am excited to learn more.

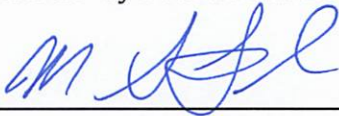
Mr. Steve Wilsie No comments. Thank you May for all the efforts she puts into things and thank you James and Craig for all the reports we get from you.

Mr. James Rhodes Welcome new board members. Good meeting and good reports. Thank you and thank you May.

Chairman Flora Welcome new members. I will make sure the will of this body is passed on to the Council, Mayor and the City Manager.

**ADJOURNMENT:**

**MOTION TO ADJOURN** was made by Board Member James Rhodes at 8:12 p.m. **MOTION SECONDED** by Board Member Linda Faber. **MOTION PASSED UNANIMOUSLY.**



Chair/Vice Chair Signature



Date